

## **YEP! Project Guide for Teachers (Manual\_Audit guide.pdf)**

- **What is an energy audit. Objectives.**
- **How to collect baseline data.**
- **How to organise the energy audit at school** (Energy Training of Students, What the SEMT is, Identification of SEMT, Distribution of work within the SEMT, Data collection templates: electrical equipment, lighting, behaviour, etc, Results dissemination, Proposals)

## **ACTION PLAN AND (proposed) TIMETABLE FOR WORK IN SCHOOLS AND WORKPLACES (Manual\_Schedule.pdf)**

- **What and When (details) to be adjusted by each school according to their teaching program.**
- **Educational resources used for each phase and its evaluation.**

## **TEMPLATE OF THE REPORT OF EACH SCHOOL (to be submitted to AER) ABOUT THE IMPLEMENTATION OF YEP! PROJECT (Manual\_Audit report.pdf)**

- **Baseline data.**
- **Energy Audit in schools:** summary of audit implementation, results (tables and charts).
- **Saving measures proposals:** consumption to be reduced, measure, responsibility.
- **Dissemination campaign.**
- **Workplace audit.**
- **Comments. How the project can be improved in next editions.**

## **ENERGY AUDIT AT WORKPLACES (Workplace audit.pdf)**

- **Templates for data collection at workplaces.**